



**Council of Volunteer Administrators of Metropolitan Atlanta, Inc. (COVA)
Board of Directors Ballot**

2021-2022 President: Heather Staniszewski

Volunteer Services Manager, Fulton County Library System

Position Overview: The President shall preside at all general meetings of membership, the Board and executive committee. The President shall appoint the chairpersons of standing and ad hoc committees and at large members. The President shall also appoint the Professional Network Liaison and the Parliamentarian. The President shall be an ex-officio member of all committees. The President shall have the authority to assign special projects to the other officers and members of the Board. The President shall sign all contracts and obligations authorized by the Board. The President shall formulate plans with the Board for continual growth and development of COVA. The President shall be responsible for familiarizing the Vice President with responsibilities of the office. The President shall be an active member of national, state and local organizations in alignment with COVA’s mission of advancing the professional management of volunteer services.

2021-2023 Vice President: Monica Barnes

Independent Consultant; formerly at the Rialto Center for the Arts at Georgia State University

Position Overview: The Vice President shall assist the President as requested and become thoroughly acquainted with the COVA bylaws, presidential duties, and committee structures and functions. The Vice President shall assume the duties of the President in the President’s absence or incapacitation. The Vice President shall assist the President in coordinating the work of COVA committees as directed. It is also the responsibility of the Vice President to plan the annual meeting and chair the Long Range Planning Committee.

President VOTE: (Circle one)	YES	NO	(1 year term)
Vice President VOTE: (Circle one)	YES	NO	<u>2 year term</u>